

Wizlynx LTD PTE, an IT Service provider has the following opening:

IT Quality Manager

The IT Quality Manager role encompasses the assessment, facilitation and verification of quality standards achieved within IT activities in a designated geographic/operational area in accordance with the requirements of customer and any external legislative or regulatory requirements. Focus remains on Computerized System Validation (CSV) compliance, but increasing compliance requirements in the area of Finance (e.g. SOX) requires expansion of the scope towards those areas. The Quality Manager applies the corporate and organizational Quality & Compliance Systems and ensures that the quality of processes and deliverables of both, projects and support services continuously meet their specified corporate and regulatory requirements.

MAJOR ACCOUNTABILITIES

Drive continuous improvement of existing quality systems to meet and sustain compliance with internal and external regulatory requirements

Conduct Quality Reviews to evaluate if processes and deliverables fulfill the requirements for quality, to uncover errors or deficiencies in processes and deliverables, and to identify strengths and opportunities for improvement

Follow up resolution of identified quality exposures and escalation to line management if critical situations are not resolved in due course

Support the development and delivery of training in quality and compliance matters within the customer organizations

Drive and facilitate the creation of the relevant SOPs

Interface with other quality and compliance stakeholders to ensure customer practices are aligned with regulatory expectations and industry best practices

Support preparation and follow up internal and external authority inspections

MINIMUM REQUIREMENTS

- University/masters degree in information technology or pharmaceutical/chemical background or equivalent IT experience gained in previous jobs or equivalent
- Experiences in project management and/or IT quality management gained within previous positions e.g. as IT Quality Manager or Internal/External IT Auditor would be desired
- Excellent knowledge of CSV requirements within the pharmaceutical industry (GMP) would be advantageous
- Good understanding of internal control requirements such as SOX, data privacy, international security standards etc is desired
- Excellent customer orientation & communication skills are a “must” as daily contact with our key customers is part of this role
- Excellent interpersonal and teamwork skills
- Good process and analytical problem solving skills
- Ability to cope with project complexities and ambiguities
- Willingness to travel (max. 20%)
- Language skills: English written and spoken required, Chinese language skills desired